



Council Agenda Report

To: Mayor Silverstein and the Honorable Members of the City Council

Prepared by: Mary Linden, Executive Assistant

Approved by: Steve McClary, City Manager

Date prepared: January 25, 2023 Meeting date: February 27, 2023

Subject: Mid-Year Commission Activity Reports

RECOMMENDED ACTION: 1) Receive and file mid-year activity reports from the Harry Barovsky Memorial Youth Commission, Malibu Arts Commission, Parks and Recreation Commission, Public Safety Commission, and Public Works Commission; and 2) Amend Commission assignments for Fiscal Year 2022-2023, if appropriate.

FISCAL IMPACT: There is no fiscal impact associated with the recommended action. Additional funds may need to be allocated if changes are made to any Commission's Work Plan.

WORK PLAN: This item was not included in the Adopted Work Plan for Fiscal Year 2022-2023. This project is part of normal staff operations.

DISCUSSION: At its June 18, 2022 Regular meeting, the City Council approved Fiscal Year 2022-2023 assignments for the City's Commissions (excluding the Planning Commission). In an effort to improve communication between the Commissions and the Council, and to keep the Council informed of the Commissions' efforts on behalf of the City, the Council requested mid-year written reports from each Commission.

The Commissions met regularly during the first half of the year and focused their work plans on accomplishing the tasks listed in the assignments. Attached are summaries of commission activities from the first half of the year (July through December 2022), along with the corresponding Fiscal Year 2022-2023 assignments for each Commission.

Following review of the mid-year reports, the Council may take this opportunity to amend assignments for the remainder of the year, if appropriate, for any of the Commissions.

The Commission Chairs will be asked to attend this meeting to answer questions from the Council or provide additional clarification of the accomplishments included in the reports.

ATTACHMENTS: Mid-Year Activity Report and Fiscal Year 2022-2023 Assignments for:

1. Harry Barovsky Memorial Youth Commission
2. Malibu Arts Commission
3. Parks and Recreation Commission
4. Public Safety Commission
5. Public Works Commission



City of Malibu

MEMORANDUM

TO: Mayor Silverstein and Honorable Members of the Malibu City Council

FROM: Chair Cooper Norby and Members of the Youth Commission

DATE: December 1, 2022

SUBJECT: Youth Commission Mid-Year Activity Report

As directed by the City Council at its June 13, 2022 Regular meeting, the Youth Commission submits the following summary of its activities during the first half of Fiscal Year 2022-2023 (July through December), approved at the Commission's Regular meeting on December 1, 2022:

- Volunteered twenty hours of community service at various City events and programs
- Conducted a canned food drive on November 19 and 20, 2022, and collected over 40 canned food and non-perishable items for the Boys and Girls Club of Malibu Thanksgiving Baskets Program
- Created voter registration public service announcements, which were included on the Community Services Department's social media platforms
- Hosted a CineMalibu movie night on October 22, 2022. The Commission collected over 150 new pairs of socks, which were donated to the non-profit organization, The People Concern.
- Collected toy donations for the Los Angeles County Fire Department Foundation on December 10 and 11, 2022



City of Malibu

MEMORANDUM

TO: Members of the Harry Barovsky Memorial Youth Commission

FROM: Steve McClary, City Manager

DATE: June 16, 2022

SUBJECT: Fiscal Year 2022-2023 Commission Assignments

At its Regular meeting on June 13, 2022, the City Council approved the following assignments for the Harry Barovsky Memorial Youth Commission in Fiscal Year 2022-2023:

1. Each Commissioner will volunteer at two City events and provide ten hours of volunteer service
2. Co-sponsor six community service projects that benefit non-profit organizations
3. Create public service announcements related to voter registration, which may include a Voter Registration Drive (new)
4. Coordinate a community movie night benefitting a non-profit organization
5. Coordinate a teen health and wellness event or program to encourage physical fitness and mental wellness
6. Host an informational Youth Government Summit with representatives from local government agencies and non-profit organizations
7. Develop and host a life skills program for high school students
8. Create a program to promote environmental sustainability (new)
9. Review opportunities for teen outreach and communication to increase attendance and awareness at programs and events
10. Facilitate a workshop that incorporates a teambuilding exercise
11. Develop a cultural program to celebrate or bring awareness to the Chumash Native American Tribe (new)
12. Conduct a joint meeting with the Parks and Recreation Commission to coordinate a program, project, or event
13. Make oral reports as needed to the City Council on Commission activities
14. Submit a mid-year written report to the City Council on Commission activity



City of Malibu

MEMORANDUM

TO: Mayor Silverstein and Honorable Members of the Malibu City Council

FROM: Chair Cherin and Members of the Malibu Arts Commission

DATE: November 22, 2022

SUBJECT: Malibu Arts Commission Mid-Year Commission Activity Report

As directed by the City Council at its June 13, 2022 Regular meeting, the Malibu Arts Commission submits the following summary of its activities during the first half of Fiscal Year 2022-2023 (July through December), approved at the Commission's Regular meeting on November 22, 2022:

- Closed the *Art of Surf* exhibition in August 2022 and curated two art exhibitions at the Malibu City Gallery: The S. Heather Edwards exhibition took place from October to November 2022, and the *Music Inspired Art* exhibition took place from December 2022 to January 2023 and featured 20 local artists.
- Reviewed and provided feedback on marketing, social media, and website content for the Malibu Arts Commission website
- Reviewed and provided feedback on the Arts in Education program, which included multi-week poetry workshops at Malibu Middle School and distance learning classrooms
- The Art and Business Ad Hoc Committee met with the Malibu Chamber of Commerce to discuss opportunities to promote artists in local businesses, which has resulted in the formation of the Art Share Program and community art events.
- Provided feedback regarding art events, programs, and projects
- Conducted a Call for Artists for the Caltrans Solstice Canyon Creek Beautification Project. The Commission drafted art submission guidelines, reviewed artist proposals, and recommended muralist Jules Muck for the project.
- Discussed options for an Arts Center in Malibu. To gain community feedback, the Commission will release a Malibu Arts Center survey in early 2023.
- Provided Commission updates to the City Council



City of Malibu

MEMORANDUM

TO: Members of the Malibu Arts Commission
FROM: Steve McClary, City Manager
DATE: June 16, 2022
SUBJECT: Fiscal Year 2022-2023 Commission Assignments

At its Regular meeting on June 13, 2022, the City Council approved the following assignments for the Malibu Arts Commission in Fiscal Year 2022-2023:

1. Facilitate regular art exhibitions and related events at City facilities and businesses
2. Review and recommend policies, procedures, and projects in accordance with the Art in Public Places Ordinance
3. Provide feedback regarding advertising, marketing, website content on the Malibu Arts Commission website and arts programs and events within Malibu and outside City limits (revised)
4. Work with staff to facilitate arts programs, screenings, and events, including Arts in Education outreach in Malibu schools and partnerships with local organizations such as the Malibu Film Society (revised)
5. Provide opportunities for and coordinate meetings with Malibu business owners and artists to promote, recognize, invest, and exhibit local artists
6. Provide feedback regarding updates for arts events, programs and projects
7. Review and provide feedback regarding Commission branding (revised)
8. Assist Planning staff on the development of a Zoning Text Amendment (ZTA) regarding the display of art throughout the City
9. Provide input regarding the current Temporary Use Permit process to allow temporary pop-up galleries, performances, screenings, and events in spaces in Malibu (revised)
10. Explore a Performing Arts Center and advise the City Council on Commission recommendations (revised)
11. Explore an Artist in Residence Program
12. Explore opportunities for a professional arts consultant to work with the Arts Commission
13. Develop relationships with commissions from other cities to exchange ideas and explore a partnership event (new)
14. Explore the development of a Malibu creative directory (new)
15. Make oral reports as needed to the City Council on Commission activities
16. Submit a mid-year written report to the City Council on Commission activity



City of Malibu

MEMORANDUM

TO: Mayor Silverstein and Honorable Members of the Malibu City Council

FROM: Chair Skophammer and Members of the Parks and Recreation Commission

DATE: November 15, 2022

SUBJECT: Parks and Recreation Commission Mid-Year Activity Report

As directed by the City Council at its June 13, 2022 Regular meeting, the Parks and Recreation Commission submits the following summary of its activities during the first half of Fiscal Year 2022-2023 (July through December), approved at the Commission's Regular meeting on November 15, 2022:

- Reviewed and provided feedback regarding Community Services Department programs and projects
- Continued public education outreach on the Earth Friendly Management Policy by working with students at the afterschool programs at Malibu Elementary School and Webster Elementary School
- Recommended two award recipients for the 2022 Jake Kuredjian Citizenship Award
- Worked with staff to create a public service announcement video on rattlesnake warnings and installed warning signs at City parks
- Reviewed the Parks Master Plan and recommended Council consider adding an item to the Work Plan in Fiscal Year 2023-2024 of constructing a multigenerational recreation center with a swimming pool and library services on the Heathercliff property
- Reviewed and evaluated options for replacing the Malibu Bluffs Park Snack Shack and recommended Council consider adding an item to the Work Plan in Fiscal Year 2023-2024 of replacing the current Snack Shack with a like-for-like structure
- Reviewed Malibu Bluffs Park improvement options regarding eliminating various storage containers and beautifying the area between the baseball fields
- Reviewed and provided feedback regarding removing invasive, non-native seedlings at Trancas Field
- Reviewed trail clearance and erosion mitigation efforts at Charmlee Wilderness Park
- Provided feedback regarding monthly staff updates on parks, programs, facilities, and projects



City of Malibu

MEMORANDUM

TO: Members of the Parks and Recreation Commission
FROM: Steve McClary, City Manager
DATE: June 16, 2022
SUBJECT: Fiscal Year 2022-2023 Commission Assignments

At its Regular meeting on June 13, 2022, the City Council approved the following assignments for the Parks and Recreation Commission in Fiscal Year 2022-2023:

1. Provide feedback on the Legacy Park Rehabilitation Project
2. Provide oversight, feedback, and recommendations for public education, outreach, implementation, and awareness of the Earth Friendly Management Policy
3. Conduct a special meeting to tour City parks
4. Facilitate public outreach and design meetings regarding amenities and potential placement of park enhancements or equipment in City parks
5. Review and provide feedback regarding Community Services Department programs and projects
6. Nominate and recommend recipient(s) for the 2022 Jake Kuredjian Citizenship Award to City Council
7. Review the Department's program offerings and make recommendations, as appropriate, including the incorporation of various programs at local schools
8. Provide feedback on outdoor programming relating to rehabilitation or integration of native habitat
9. Review the Parks Master Plan and make recommendations regarding the priority of facilities and amenities at existing and potential future City Parks
10. Review and recommend to City Council revisions to the Park Rules, Dog Park Rules, and Municipal Code 12.08 - Parks, Beaches and Other Recreation Areas
11. Provide recommendations for mentorship and docent programs to incorporate community leaders, retired professionals, athletes, business owners, or college students
12. Review information regarding Malibu youth sports organizations and related field space needs
13. Conduct a joint meeting with the Youth Commission to coordinate a program, project, or event
14. Provide recommendations to the City Council regarding the removal of invasive species to decrease fire risk
15. Review and provide feedback regarding monthly staff updates on parks, programs, facilities, and projects



16. Review and provide feedback regarding the Permanent Skate Park and fundraising efforts
17. Review and provide feedback regarding the Charmlee Nature Center reopening and programs (new)
18. Make bimonthly oral reports to the City Council on Commission activity
19. Submit a midyear written report to the City Council on Commission activities





City of Malibu

MEMORANDUM

TO: Mayor Silverstein and Honorable Members of the Malibu City Council

FROM: Chair Frost and Members of the Public Safety Commission

DATE: December 7, 2022

SUBJECT: Public Safety Commission Mid-Year Commission Activity Report

As directed by the City Council at its June 18, 2022 Regular meeting, the Public Safety Commission submits the following summary of its activities from the first half of Fiscal Year 2022-2023 (July through December), approved at the Commission's Regular meeting on December 7, 2022:

- Received regular updates from and provided feedback to the City's Fire Safety Liaisons regarding wildfire risks and the Public Safety Department's fire prevention activities, including but not limited to Home Ignition Zone Assessments and the installation of Beacon Boxes
- Received regular updates from the Public Safety Department regarding activities related to homelessness
- Provided a recommendation to the City Council regarding a community education campaign in support of a voluntary program for use of Knox Box keys utilized by Lost Hills Sheriff's Station to provide Sheriff's Department emergency access to gated communities and gated properties
- Formed an Impound Yard Ad Hoc Committee to explore sites for a permanent impound yard and a Summer 2023 temporary impound yard
- Received a report and provided feedback to staff on the City's plans for activities during National Preparedness Month
- In a joint meeting with the Public Works Commission, received a status update from Caltrans representatives on Caltrans capital improvement projects on Pacific Coast Highway
- Conducted the annual review of public safety services, including reports from the Sheriff's Department, Fire Department, Lifeguards and Volunteers on Patrol (VOP)
- Received a report from the Los Angeles County Fire Department regarding the County's new ZoneHaven evacuation zone project



City of Malibu

MEMORANDUM

TO: Members of the Public Safety Commission

FROM: Steve McClary, City Manager

DATE: June 16, 2022

SUBJECT: Fiscal Year 2022-2023 Commission Assignments

At its Regular meeting on June 13, 2022, the City Council approved the following assignments for the Public Safety Commission in Fiscal Year 2022-2023:

1. Review and provide input on the City's Emergency Preparedness Program and public safety activities
2. Conduct an annual review of Fire Department and Lifeguard services, inviting Los Angeles County Beaches and Harbors to attend
3. Review the Summer Beach Enforcement Operation Summary report
4. Review the proposed Summer Beach Team deployment schedule
5. Perform post-disaster assessment of City response, as needed
6. Assist staff with planning and production of the Public Safety Expo
7. Make recommendations regarding the implementation of emergency warning sirens
8. Provide feedback regarding the City's emergency alerts and advisories procedures
9. Provide recommendations regarding enhancements to the Evacuation Plan
10. Provide suggestions to the Sheriff's Department regarding Volunteers on Patrol (VOP) responsibilities and priorities
11. Search for a permanent location for an impound site
12. Search for an alternative to the Heathercliff property for location of a temporary impound site for summer 2023
13. Provide input and feedback on potential Fire Prevention and Hazard Mitigation grants and projects
14. Make bimonthly oral reports to the City Council on Commission activity
15. Submit a mid-year written report to the City Council on Commission activities



City of Malibu

MEMORANDUM

TO: Mayor Silverstein and Honorable Members of the Malibu City Council

FROM: Chair Major and Members of the Public Works Commission

DATE: November 10, 2022

SUBJECT: Public Works Commission Mid-Year Activity Report

As directed by the City Council at its June 18, 2022 Regular meeting, the Public Works Commission submits the following summary of its activities from the first half of Fiscal Year 2022-2023 (July through December), approved at the Commission's Special meeting on November 10, 2022:

1. Received reports on the status of the City's current and upcoming Capital Improvement Projects and Disaster Projects for Fiscal Year 2022-2023.
2. Received an update on grants the City is seeking for future projects.
3. Received an update on Caltrans' Capital Improvement Projects.
4. Received an update on Los Angeles County Public Works- Waterworks District 29 Capital Improvement Projects.



City of Malibu

MEMORANDUM

TO: Members of the Public Works Commission

FROM: Steve McClary, City Manager

DATE: June 16, 2022

SUBJECT: Fiscal Year 2022-2023 Commission Assignments

At its Regular meeting on June 13, 2022, the City Council approved the following assignments for the Public Works Commission in Fiscal Year 2022-2023:

1. Review and make recommendations to the City Council on Capital Improvement and Disaster Projects
2. Review and make recommendations to the City Council for an updated five-year Capital Improvement Projects Plan
3. Report on the status of Los Angeles County Waterworks, District 29 infrastructure and make recommendations toward long-term solutions
4. Review utility undergrounding options within the City
5. Review parking issues citywide
6. Review and make recommendations to the City Council regarding the City's public encroachment policy
7. Review the maintenance and monitoring of the City's landslide assessment districts
8. Review and make recommendations on the Pavement Management Plan
9. Review the operation and maintenance of the Civic Center Water Treatment Plant
10. Review and make recommendations on offsite Private Development mitigation measures that are constructed within the public right-of-way
11. Work with Caltrans on a large redesign of Pacific Coast Highway over a long-term period of time
12. Incorporate discussion of alternative transportation modes, such as bike lanes, in all road improvement projects
13. Make bimonthly oral reports to the City Council on Commission activity
14. Submit a mid-year written report to the City Council on Commission activities